

WHY ARCHIVE YOUR EMAIL?

COMPLIANCE

All records that pertain to an organisations business activity are subject to compliance regulation. There are legal requirements for email message retention, security and accessibility.

- Automatically retain all emails and attachments
- Monitor and review email and attachments for policy compliance
- Index, search and audit email and attachments in response to regulatory requests

LITIGATION SUPPORT

Litigation support information must be accurate, complete and in its original state. An e-discovery request where information is centralised using our Host-it email archiving solution is easily fulfilled. Failure to archive your email can lead to exhaustive restoration expenses.

- Store and index every email, IM and attachment in a centralised online repository
- Accelerate legal e-discovery and HR enquires with real time search and retrieval
- Enforce email preservation for lawsuits/ legal holds and protect attorney-client privileged communications.

STORAGE MANAGEMENT

The volume of email has skyrocketed. Compliance regulations have contributed to storage demands. Email archiving from Host-it allows you to offload messages stored on your mail servers to a centralised location. Your email records are stored in an external archive. This frees up user mailboxes, ensures server performance is maintained, minimises storage costs and simplifies restore operations should you experience server failure.

KNOWLEDGE MANAGEMENT

Email is a corporate knowledge repository. Host-it's email archiving has management tools that allows better management of the knowledge base contained in your company's email archive.

No Email No Evidence NO LEGAL DEFENCE

The volume of email has grown exponentially over the last 10 years. Email servers are being pushed to their limits. Email has become an electronic substitute for business documentation. The information contained in email constitutes a record. Email must now be kept for compliance and operational purposes. Leading industry analysts believe every organisation needs to archive its email. Email archiving from Host-it facilitates these requirements seamlessly with no capex cost to you. Your email is stored in read-only format at a centralised location. So if you want peace of mind, the best in technology and reliable service deploy Host-it's online email archiving today.

Benefits of Email Archiving

- Simplifies mailbox management
- Shrinks storage costs
- Reduces backup windows
- Protects critical business information and intellectual property
- Accelerates e-discovery
- Enforces corporate email policies
- Allows for eradication of pst files
- Enables compliance with laws and regulations
- Aids and improves efficiency of disaster recovery
- Decreases storage requirements for local hard drives